

Board Member Volunteer Description
Family & Community Engagement

Commitment Level:  3-5 hours per week

Requirements:

1. Must be PTSA member (\$12/school year). This is a requirement in order to hold a board member position.
2. Must be cleared to volunteer in the Kent School District. This must be completed every school year.
<http://www.kent.k12.wa.us/domain/1057>
3. Must attend monthly PTSA board meetings typically held the 2nd Monday of each month.
4. Each board member shall be a member in good standing of the PTSA prior to assuming the roles and responsibilities of the position.

Training:

You will be trained by the PTSA president. You should also plan to attend one Washington State PTA sponsored training per year.

Responsibilities:

1. Work with other PTSA leaders to assess the needs of our Emerald Park community, and then develop PTSA goals and objectives to meet those needs.
2. Act as the PTSA representative at planning meetings for school events, i.e. Jog-a-thon, Reading Night, Math Night, Multicultural Night, etc. Return and report information to the PTSA board.
3. Act as the PTSA representative at student council meetings. Return and report information to the PTSA board.
4. A copy of the Washington State PTA Membership chair handbook can be found here:
https://www.wastatepta.org/wp-content/uploads/2016/12/FACE_HB_2016_WSPTA.pdf
(if prompted the login is user: Every password: Child)

If you would like more information on the job, please contact any of the former chairpersons listed below.

Danielle Sanders, 503-686-0244, the1_foru@yahoo.com

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