


Volunteer Description
Coin Drive Chair

Commitment Level:  3-4 hours in April

Requirements:

1. Must be cleared to volunteer in the Kent School District. This must be completed every school year.
<http://www.kent.k12.wa.us/domain/1057>
2. Attend monthly PTSA board meetings typically held the 2nd Monday of each month, as necessary.

Training:

You will be trained by the former chairperson.

Responsibilities:

1. Prepare a flyer announcing the coin drive and get it approved and submitted into Friday folders.
2. Hand out the collection containers to the teachers on Friday before the drive starts.
3. Recruit volunteers to help on the final day of the drive.
4. At the end of the drive: count to determine the winning class, prepare a deposit, and bring all money to the bank for deposit.
5. Coordinate the reward for the winning class.

If you would like more information on the job, please contact the former chairperson listed below.

Mindy Hales, 206-349-9952, mindynhales@gmail.com