

Volunteer Description
Staff Appreciation Chair

Commitment Level:  1-2 hours monthly

Requirements:

1. Must be cleared to volunteer in the Kent School District. This must be completed every school year.
<http://www.kent.k12.wa.us/domain/1057>
2. Attend monthly PTSA board meetings typically held the 2nd Monday of each month, as necessary.

Training:

You will be trained by the PTSA President, PTSA VP, or former staff appreciation chairperson.

Responsibilities:

1. Recruit volunteers to provide meals for staff members 3 times each year: before school starts, during fall conference week, and during spring conference week. Set up before and clean up after staff meals.
2. Plan staff appreciation week events to recognize and thank staff members. (Staff Appreciation Week is typically the 2nd week in May.)
3. Serve on the sunshine committee as a PTSA representative. (The sunshine committee is for things like retirement parties, baby showers, wedding showers, and bereavement gifts.)

If you would like more information on the job, please contact the former chairperson listed below.

Sharon Jung, 206-412-5625, 2emailsharon@gmail.com